

## Deacon of Fellowship (3.0)

**Purpose:** The deacon of fellowship helps assimilate individual church members, attenders, and visitors into the greater body by providing gatherings for celebrations, special occasions, and personal connections. In addition to this, the deacon of fellowship oversees the administration of the kitchen.

### Responsibilities:

- Organize a team of volunteers to assist him or her in the planning and accomplishment of fellowship events.
- Empower fellowship team by delegating leadership oversight and responsibilities.
- Identify a kitchen manager who will oversee the weekly kitchen service and associated responsibilities who will:
  - Establish weekly schedule for kitchen duty - set up, serve and clean up or after worship services.
  - Oversee laundry.
- Faithfully steward associated financial and church resources. (i.e. maintain kitchen supplies, food, etc.).
- Maintain a “Kitchen Guidebook” (recording kitchen policies / practices, recipes, best food and supply sources, etc.)
- Plan and Implement
  - creative events during the year to foster fellowship in the church body (BBQ’s, game nights, potlucks).
  - special events such as: wedding / baby showers, welcome / farewell parties, etc.
- Assist pastor(s) with funeral/memorial services.

### Communication:

- Monthly: Keep elders apprised of plans. Ask elders for direction. Inform elders of problems or needs.